

ARTICLES OF ASSOCIATION

of the

FRIENDS OF THE SOUTHEAST KANSAS SYMPHONY

Article I. Name

The name of this organization shall be:

FRIENDS OF THE SOUTHEAST KANSAS SYMPHONY

Article II. Purposes

The Friends of the Southeast Kansas Symphony (hereinafter referred to as the "association") is organized to serve as a channel for community support of, and participation in, the life of the Southeast Kansas Symphony of Pittsburg State University (hereinafter referred to as the "symphony")—and its affiliate, the Mid-America Youth Orchestra.

The symphony of the university presents to the community an opportunity to enjoy and participate in symphonic music—and it is the purpose of this association to enable residents of the community to join together to make the most of this opportunity.

The association is irrevocably dedicated to and operated exclusively for non-profit purposes. No part of the net earnings of the association shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein. No substantial part of the activities of the association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the association shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954.

To this end, the following purposes of the association are set specifically forth:

- a. To facilitate and enhance the performance and enjoyment of symphonic music as an integral part of the cultural environment of this geographical region.
- b. To promote knowledge of, and interest in, the symphony among the residents of the Pittsburg community and the larger Southeast Kansas/Southwest Missouri/Northeast Oklahoma area—to the end that an increasing number of community residents will participate in the life of the symphony as listening audience, playing members, and members of this association.
- c. To serve as a channel of communication between:
 1. The community and the symphony—in matters that will enhance the appeal of the symphony to the community, and the response of the community to the symphony—such as programming, time and place of concerts, new activities to be undertaken, etc.
 2. The community and the university—in matters that will enhance their mutual efforts in behalf of the symphony, its growth and development and excellence.
- d. To assist with the details of management of the symphony's operation in consultation with the Director of the Symphony.
- e. To join with the university in mutual efforts to provide funding for the symphony that will enable it to grow and develop, and enhance the richness and excellence of its musical offerings to the community and the musical experience of its playing members.
- f. Upon the dissolution of the association, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the association, dispose of all of the assets of the association exclusively for the purposes of the association in such manner, or to such organization or organizations organized and operated exclusively for

charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the district court of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes: PROVIDED, however, that the association shall at all times have the power to convey any or all of its property to the Secretary of Housing and Urban Development.

Article III. Membership

The Friends of the Southeast Kansas Symphony is a voluntary association of people from the Pittsburg community and surrounding three-state area who are interested in symphonic music and desire jointly to work for the best possible experience of that music through the Southeast Kansas Symphony and its associated programs.

1. People may become members of the association by expressing their interest to do so to the association. Their names shall be presented to the Board of Directors by the Membership Chairperson, at the next meeting of the board following discovery of their interest—and then entered upon the official membership list of the association.
2. All playing members of the symphony are considered members of the association.
3. The three representatives from the university on the Board of Directors are considered members of the association (See Article VI.2.b below).

Article IV. Meetings of the Membership

1. Annual Meeting

- a. The annual meeting of the total membership of the association shall be held each year within two

weeks after the last concert of the season in the spring. The specific time and place shall be determined by the Board of Directors, with two weeks notice given to all members.

- b. Officers, committee chairpersons, and Nominating Committee for the ensuing year shall be elected at the annual meeting.
- c. Summary reports of the past year's operations and brief statements of needs and projections for the coming year shall be presented by the Director of the Symphony, the Treasurer, and committee chairpersons—with opportunity for discussion (and action, if desired) by the members present.
- d. Any other matters having to do with the well-being of the association and its work shall be open for discussion (and action, if desired) at the annual meeting.

2. Special Meetings

- a. Special meetings of the membership of the association may be called by the President on his/her own initiative, or upon written request of any three members of the association, or at the discretion of the Board of Directors—time and place of such meetings to be determined by the Executive Committee.
 - b. Two weeks notice shall be given to all members—with the specific purpose(s) of the special meeting stated in the call to the meeting—and the business at the meeting limited to these matters stated in the call.
3. A simple majority vote of those present at meetings of the membership shall decide all matters.
 4. *Roberts Rules of Order* will be observed in all meetings of the association.

Article V. Officers and Committees

1. The officers of the association shall include:

- a. President—shall preside at all meetings of the membership, the Board of Directors, and the Executive Committee—and give overall leadership to the spirit and operation of the association.
 - b. Vice-President—shall preside at meetings in the absence of the President and serve as the chairperson of the Membership Committee.
 - c. Secretary—shall keep all records and carry on all correspondence of the association.
 - d. Treasurer—shall receive, safekeep, and disperse all funds (at the instruction of the Board of Directors) and keep all financial records of the association.
2. The committees of the association shall include:
- a. Organizational Committees:
 1. Executive—shall manage the affairs of the association between meetings of the Board of Directors. (It will not make policy decisions—these are reserved for the Board of Directors or the total membership). It shall consist of the four officers and the three university representatives.
 2. Membership—shall carry on a program of recruiting residents of the community for membership in the association, receive those who volunteer for membership, present the names of recruits and volunteers promptly to the Board of Directors, and keep an accurate, up-to-date official membership list.
 3. Nominating—shall present to the annual meeting of the members of the association each year a slate of nominees for officers and committee chairpersons for the ensuing year. Through the rest of the year, the committee shall be the Board of Directors' chief resource in making appointments to committees. The Nominating Committee for each year—numbering five (5) persons, at

least two of whom shall be playing members of the symphony—shall be elected at the annual meeting of the membership at the beginning of the year, on the basis of a slate presented by the previous Nominating Committee.

b. Operational Committees:

Standing and/or ad hoc committees shall be created by the Board of Directors as needed and desirable for carrying on the work of the association. (See Appendix to these articles for listing and description of Operational Committees recommended by the Planning Committee at the time these Articles of Association were adopted and first implemented.)

4. Officers and chairpersons of committees shall serve for terms of one year; they shall, however, be eligible for re-election year-by-year, without restriction. Appointments of members of the association to its committees by the Board of Directors shall also be made each year for one-year terms; and re-appointment of members to the same committee year-by-year, for purposes of continuity in committee functioning, shall be a matter of judgment by the board.

Article VI. Board of Directors

1. The Board of Directors shall be responsible for the management of the affairs of the association. It shall make policy decisions, unless in its judgment a matter is so crucial or controversial that it should be taken to an annual or special meeting of the total membership for decision. It shall coordinate, and provide leadership to, the work of the committees—giving a common, unified sense of direction to all of the activities and efforts of the association.
2. The Board of Directors shall consist of:
 - a. The officers of the association, and the chairpersons of all committees.

- b. Three representatives of the university: a representative of the President's Office, the Chairperson of the Music Department, and the Director of the Symphony.
 - c. The Board of Directors may, at its discretion, select up to five additional persons to serve on the board.
3. The board shall observe the following basic meeting schedule:
 - a. A meeting within two weeks after the annual meeting of the membership in the spring—to form the committees for the coming year's work, and to formulate plans and emphases for the year ahead.
 - b. A meeting in late summer, preceding and to prepare for, the opening of the new symphony season.
 - c. A meeting within two weeks after each concert of the season (except the last) to evaluate activity to that point and prepare for the next performance.
 - d. Additional meetings shall be called by the President, upon his/her own initiative or upon written request by any two Board members, when needed or desirable.
5. Fifty percent of the members of the board shall constitute a quorum at any meeting of the board. A simple majority shall rule in all votes taken (except amendments to these articles).

Article VII. Amendment

These Articles of Association may be amended, as seems necessary and/or desirable, by a simple majority of the total Board of Directors, at any regular or special meeting of the board—provided the intention to present proposed amendments, and the nature of them, is included in the notice of the meeting.

APPENDIX

The following operational committees were recommended by the Planning Committee at the time of adoption and initial implementation of these Articles of Association—based on the activities planned for the association at that time:

1. Publicity and Public Relations—shall work to make the symphony, its life and its performances and other activities, well-known in the Pittsburg community and the wider tri-state area—so that people become increasingly aware of it, and their interest in it is aroused and held. The committee will be responsible for developing a good working relationship with all of the news media, preparing all copy and pictures to go to them, arranging radio and TV interviews and appearances, etc. The committee will also be expected to develop other means of publicizing the symphony and building its public relations.
2. Ticket—shall be responsible for the printing, distribution, and sale of tickets for all performances of the symphony. A major emphasis of this committee will need to be the promotion of ticket sales to a larger number of people, over a wider area, with the use of creative plans for offering tickets (such as bloc sales, discounts for special groups, family rates, season tickets, and the like).
3. Programs—shall be responsible for the development and production of concert programs for the season and for each concert, including layout of the programs, selling ads, writing program notes and other copy for the programs, and having them printed.
4. Hospitality—shall be responsible for taking care of all the details at performances of the symphony (ticket-taking and ushering, audience guest register, flowers for soloists, refreshments and social hour after concerts, special entertainment before and after concerts and at intermissions, etc.) in creative ways that will produce an atmosphere of warmth and excitement, and make people feel welcome and wanted.
5. Additional standing and/or ad hoc committees may be created by the Board of Directors as found necessary and desirable.