

Faculty Services

Research Tools

Axe Online Catalog <http://ipac.pittstate.edu/>

Databases

By subject <http://pittstate.edu.edu/db/db-subj.html>

By title <http://library.pittstate.edu/db/db-title.html>

Serials Solutions <http://library.pittstate.edu/db/>

Search for and/or browse the journal collection

Research Guides <http://library.pittstate.edu/ref/resources/>

ILLiad account

Request loans and copies; renew interlibrary loan items, track your interlibrary loan activity. <http://library.pittstate.edu/ill/borrow/ol-ill.html>

Teaching and Research Support

Reference Services <http://library.pittstate.edu/help#askhelp>

Call the Reference desk with questions. Reference librarians can locate and email information to you. <http://library.pittstate.edu/help#askhelp>

Library instruction <http://library.pittstate.edu/ref/lri/>

Schedule library instruction for your classes.

ANGEL and linking to Library resources

<http://library.pittstate.edu/ref/resources/general/angel.html>

About course reserves <http://library.pittstate.edu/circ/reserve/>

Reserve materials form <http://library.pittstate.edu/circ/reserve/resform.pdf>

Off Campus Access <http://library.pittstate.edu/db/proxyfaq.html>

Requesting materials for the library's collection

Faculty participation in the Library's collection development is encouraged and appreciated. Every effort is made to purchase materials for each department on campus. *Choice* book review cards are sent to each department as an alerting service. *Choice* cards, signed by faculty, book request cards, or an online order form http://library.pittstate.edu/psu-only/request_purchase.html can be used to request books for the library collection.

Borrowing materials

PSU photo ID card is required to check out materials. Faculty Loan Period is one semester for books, three weeks for periodicals and newspapers. End of semester return notices are sent out at the end of the fall and spring semesters.

Photocopying

One-Card Services allow your PSU ID to be a copier and printer debit card. Money can be credited to the card at the Cash Value Center across from the Circulation Desk.

Charging copying/printing costs back to your department requires use of the "departmental blue card", available from respective department offices

Microfilm printing and scanning

Microfilm/microfiche reader/printers are available.

Microfilm or microfiche can also be scanned and saved to disk.

A scanner at the Print Station in the Axe Lab provides free scanning services.

Document delivery

As part of the ILLiad service, document delivery, a pilot program for PSU faculty, is being offered. Articles from Axe Library microfilm or bound volume collections will be scanned into ILLiad accounts for convenient pickup.

Faculty Services Handbook (2008) http://library.pittstate.edu/ref/fac_services2008.pdf